

APPLICATION OR REQUEST FOR SUBPOENA

Complainant/Petitioner

Docket No.: _____

V.

Respondent/Defendant

The [**Complainant / Petitioner**] [**Defendant / Respondent**] requests the issuance of a subpoena or subpoena duces tecum to:

_____ as a witness at the hearing.

Location:

on the _____ **day of** _____, **20**_____, **at** _____ [**a.m. / p.m.**], local time.
This application is supported by the following declaration.

DECLARATION IN SUPPORT

I, _____, declare, in accordance with 7 C.F.R. § 1.149 (to make a reasonable showing of the grounds and necessity of requiring the issuance of the subpoena; and, if a subpoena duces tecum, the competency, relevancy and the materiality of the documentary evidence), the following:

I declare under penalty of perjury that the above and foregoing statements are true and correct to the best of my information, knowledge, and belief.

Date

Applicant

Address

Telephone Number

RETURN OF SERVICE

I hereby certify that a duplicate original of the within subpoena was duly served (a) in person, (b) by certified or registered mail, (c) by leaving a copy at the principal office or place of business, or (d) by other means, to wit:

(Strike out methods not employed)

on the person herein on the _____

day of _____, 20_____

I certify that the person named herein was in attendance as a witness as required herein at

on _____

Issuing Officer